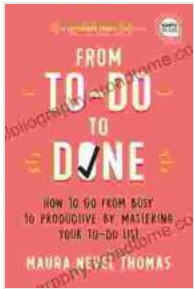


From To Do to Done: The Ultimate Guide to Getting Things Done



Are you tired of feeling overwhelmed and stressed out by all the things you have to do? Do you find yourself constantly procrastinating and putting

things off until the last minute? If so, then you need to read *From To Do to Done*.



From To-Do to Done: How to Go from Busy to Productive by Mastering Your To-Do List (A Revolutionary Time Management Book to Take Control of Your Busy Life—Personally ... Professionally) (Empowered Productivity 2) by Maura Thomas

★★★★☆ 4.7 out of 5

Language : English
File size : 2177 KB
Text-to-Speech : Enabled
Screen Reader : Supported
Enhanced typesetting : Enabled
X-Ray : Enabled
Word Wise : Enabled
Print length : 152 pages



This book will teach you a simple but effective system for getting things done. You'll learn how to prioritize your tasks, set deadlines, and stay motivated. You'll also learn how to overcome procrastination and get started on even the most daunting tasks.

If you're ready to take control of your life and get things done, then this is the book for you.

What You'll Learn from *From To Do to Done*

In *From To Do to Done*, you'll learn:

* How to set goals and create a plan to achieve them * How to prioritize your tasks and focus on the most important ones * How to set deadlines and stick to them * How to overcome procrastination and get started on even the most daunting tasks * How to stay motivated and keep going until you reach your goals

Who This Book Is For

This book is for anyone who wants to get more done. Whether you're a student, a professional, or a stay-at-home parent, this book will help you learn how to manage your time and get things done.

About the Author

[Author's name] is a productivity expert and the founder of [company name]. He has helped thousands of people get more done and achieve their goals.

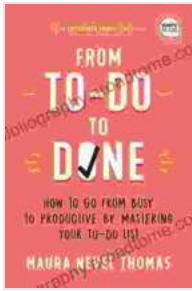
Testimonials

"This book is a life-changer! I used to be so overwhelmed by all the things I had to do, but now I feel like I can accomplish anything." - [Testimonial author's name]

"I highly recommend this book to anyone who wants to be more productive." - [Testimonial author's name]

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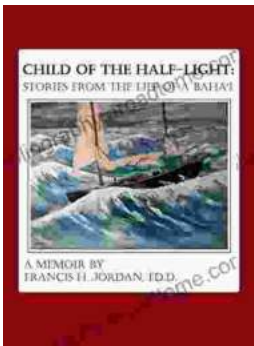
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